

JOB ANNOUNCEMENT
KILGORE CHAMBER OF COMMERCE & VISITORS BUREAU – KILGORE, TEXAS

The Kilgore Chamber of Commerce & Visitors Bureau seeks a qualified and dynamic applicant for the position of President/CEO. The President is responsible for the day-to-day operations and carrying out the programs developed and defined by the Board of Directors. Other responsibilities include:

- Identification of Chamber & community needs and challenge
- Preparation and implementation of the Strategic Plan
- Meet or exceed budgeted financial metrics
- Grow member investment, partnerships and non-dues revenue
- Recruit, train, supervise, and develop Chamber staff members
- Promote growth, retention, and expansion of existing member businesses
- Serve as the chief spokesperson on the Chamber's advocacy issues
- Manage and inspire committee members and other volunteers to achieve goals set forth in the Strategic Plan.
- Prepare and implement Visit Kilgore marketing plan
- Manage the promotion of Visit Kilgore
- Manage and coordinate events/programs

Education and/or Experience

Applicant must possess, at minimum, 5-years of Chamber experience, in addition to education in a related field such as marketing/public relations, finance management, communications, event planning, chamber management or business management. A bachelor's degree is preferred.

A job description may be found at www.KilgoreChamber.com/staff.

Resume submission deadline is set for March 1, 2018. Resume should be submitted to:

President Search
James Murphy, Chairman
Kilgore Chamber of Commerce
813 N. Kilgore Street
Kilgore TX 75662
Or email to kilgorechamberjobposting@gmail.com

Salary Range: \$60,000 - \$70,000 (commensurate with experience and qualifications)