



2019 Winter Institute Scholarship Application

Deadline: Friday, October 26, 2018 at 5 p.m.

Name _____

Chamber _____ Length of Time _____

Title _____

Address _____

City, State, Zip _____ Population _____

Phone _____ Fax _____ E-mail _____ Website _____

Present Annual Dues Budget \$ _____ Total Budget \$ _____

Employed as Full Time Part Time

Please attach a copy of your chamber's current board approved budget. Attached Yes No

Is your Chamber a member of the U.S. Chamber? Yes No

Have you ever received an OCCE scholarship before? Yes No

If yes, what program and year:

Have you participated in any OCCE or Chamber training programs? (i.e. Annual Conference, MAKO, Board Orientations, CEO Retreat, CCCE, etc.) Please list:

If you do not receive a scholarship, will you still attend the Institute? Yes No

What scholarship are you applying for?

_____ First-time attendee, 2019 Winter location (\$500 scholarship)

_____ 2nd – 4th Year attendee, 2019 Winter location (\$500 scholarship)

Please write a summary of the reasons why you are applying and career objectives:

What other information would you like the scholarship committee to use when considering your application for an OCCE program scholarship?

If awarded a scholarship, will your organization pay for transportation, housing, and other incidental expenses of the applicant? Yes No

****2nd – 4th Year Attendees:** If awarded a scholarship, the applicant agrees to submit a blog (one page or less), on the value of attending Institute to you and your chamber. The applicant also agrees to having the blog published in an upcoming OCCE E-newsletter: _____ (initials)

Signature of Applicant

Signature of Chamber CEO (if not applicant)

Application Requirements and Selection Criteria:

1. Application was submitted by deadline
2. Applicant must be employed in chamber profession
3. Applicant must be the chief executive or management employee who has demonstrated potential interest in a career in the chamber management field
4. Applicant must be current member of OCCE for 2018
5. Ability and willingness to pay remaining costs of the program of study
6. Letter of stating costs of program will be paid for program from Board President if President/Executive Director and President/Executive Director if staff
7. Financial need shall be considered providing above criteria are met
8. 2nd – 4th year attendee: Written blog, submitted in a separate document (.pdf or .docx) due before payment will be received.
9. 1st year attendees – scholarship cost will be applied at registration
10. 2nd – 4th year attendees – scholarship will be reimbursed back to the chamber after registration

Please return form by email to:

OCCE

Ruth Littlefield

ruth@littlefieldmanagement.com

(918) 630-6049

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