



**OCCE ANNUAL CONFERENCE**  
**2023 Scholarship Application**  
*(Scholarship covers registration fee only).*

**Deadline: Friday, September 8th at 5:00 p.m.**

Name \_\_\_\_\_

Chamber \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Length of time at current chamber \_\_\_\_\_ In current position \_\_\_\_\_

Length of time in chamber industry \_\_\_\_\_ Employed as: \_\_\_\_\_ Full-Time \_\_\_\_\_ Part Time

Annual Budget \$ \_\_\_\_\_ Professional Development Budget \$ \_\_\_\_\_

Organizations that you/your chamber are members of: (check all that apply)

\_\_\_\_ OCCE    \_\_\_\_ ACCE    Other: (please list below)

What OCCE events/programs have you attended in the past?

What other chamber/association events have you attended in the past?

Have you previously received a scholarship before? If so, please describe:

If you **do not** receive a scholarship, will you still attend the conference? \_\_\_Yes \_\_\_No

Do you have funds to cover related expenses for the conference (hotel, etc)? \_\_\_ Yes \_\_\_ No

Please state what you hope to gain from attending this conference AND what your career objectives are for the future (attach a separate statement if not enough room)

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**Basic Selection Criteria:**

1. Applicant must be employed in chamber profession for at least three months to be considered for an OCCE Annual Conference Scholarship
2. Applicant must be **current member in good standing** of OCCE for 2023.
3. Applicant must demonstrate a sense of professionalism and high level of job performance.
4. Ability and willingness to pay remaining costs of the program of study.
5. Applicant should be chief executive officer or staff who has demonstrated potential for or interest in a career in the Chamber Management field.
6. Financial need shall be considered providing above criteria are met.
7. Incomplete applications will be disqualified.

**Requirements for Application:**

1. Complete and submit a scholarship application by the deadline date.
2. Complete all questions including reasons for applying and career objectives section in application and any letters.
3. Submit a letter from the chamber's CEO/Executive Director (if the applicant is staff) showing a willingness of the chamber to pay remaining expenses related to program attendance.

**Please return form via email to:**

**Ruth Littlefield**

P.O. Box 1729

Broken Arrow, OK 74013-1729

[ruth@littlefieldmanagement.com](mailto:ruth@littlefieldmanagement.com)

(918) 630-6049

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