



Chief Executive Officer

327 N. 7th Street | Perry, OK 73077

The Perry Chamber of Commerce is seeking a talented, passionate, leader to serve in the role of Chief Executive Officer.

The mission of the Perry Chamber is to support, advocate and provide networking opportunities for individuals and businesses in the communities we serve. The city of Perry, Oklahoma is centrally located off I-35, between Oklahoma City, Tulsa and Wichita. Perry is uniquely positioned as a strong rural community of approximately 5,000 with worldwide business opportunities rooted in small-town values.

POSITION SUMMARY:

Full Time

The CEO of the Perry Chamber of Commerce serves as the face of the Chamber, acting as a community leader, business advocate and champion for propelling Perry forward.

The CEO collaborates with other business and civic organizations to improve the business climate for Chamber members. Reporting to the Board of Directors, the CEO leads the organization to fulfill its vision, mission and objectives.

The ideal candidate will be a proven servant-leader and visionary, capable of promoting cooperation and collaboration. This person should be a hands-on, strategic thinker who can provide creative solutions to effectively solve challenges and build relationships.

PRIMARY RESPONSIBILITIES:

- Manage the day-to-day operations of the Chamber; responsible for strategic planning, finances, hiring and supervision of staff and volunteers.
- Actively recruit new members, maintain existing memberships and develop strategies to retain members by providing valuable benefits and engagement opportunities.
- Foster member and community relations through open communication and a customer-first mindset.
- Participate in community initiatives and serve as a Chamber representative on local boards and committees, as well as regional events as needed.
- Build partnerships with elected officials, nonprofits, educational and community leaders, and stakeholders to advocate for local business needs and promote economic development.
- Attend all meetings of the Board and Chamber committee meetings; ensuring monthly reports are provided to the Board on the status of operations of the Chamber and various committees of the Chamber.

- Provide quarterly reports to the City Manager and attend City Council meetings, and other governmental bodies as appropriate.
- Develop and implement marketing strategies to promote the Chamber's brand, programs and events through various channels.

DESIRED QUALIFICATIONS:

- Strong leadership and interpersonal skills with the ability to build relationships.
- Management experience in public sector or not-for-profit organizations.
- Excellent communication and public speaking abilities.
- Experience in soliciting and securing sponsorship dollars from investors.
- Experience in social media and digital marketing tactics and event planning.
- Ability to work a flexible schedule, including evening and weekend events.
- A current resident of Perry or a candidate willing to relocate, is preferred.

To be considered for this position, please send a cover letter and resume to

perrychamber580@gmail.com by December 13, 2024.